

OCourt Procedures

LOGIN TO OCOURT

You will need a Microsoft live account.

Website:

<https://cloud.ocourts.com>

Click on No account? Create one!



Sign in

Enter a valid email address, phone number, or Skype name.

Email, phone, or Skype

No account? Create one!

Can't access your account?

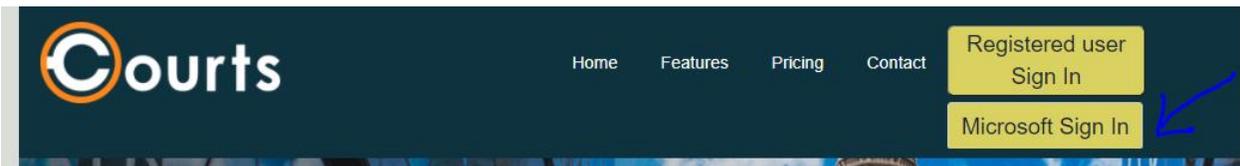
Sign-in options

Back

Next

Once you create an account notify the Court Administrator or In-Court Clerk to activate your account.

Login with your e-mail under Microsoft sign in.



ADD COURT FORMS

Click on Schedule.

The screenshot shows the 'Courts Tukwila' interface. On the left sidebar, the 'Schedule' menu item is highlighted with a red arrow. The main area displays the 'Court Schedule' for Wednesday, August 08, 2018. The schedule grid shows various events: 'all day' for 'Front Counter - 3 (2) Spanish', '7:00 AM' (empty), '8:00 AM' (empty), '9:00 AM' for 'VIDEO - 1 (1)', '10:00 AM' for 'PHY - 15 (10)', and '11:00 AM' for 'MOT,NJT,ATY REV - 5 (5)'. To the right of the grid, there are two green blocks representing 'PD PTR - 10 (6) KAW - Courtroom 1' and 'PD PTR - 13 (7) KAW - Courtroom 1'. A red arrow points to the 9:00 AM time slot.

Click the box of the time the defendant you are adding a form is currently scheduled.

This screenshot is similar to the previous one, showing the 'Court Schedule' for Wednesday, August 08, 2018. A red arrow points to the 10:00 AM time slot on the schedule grid, which is currently occupied by 'PHY - 15 (10)'. The green blocks for 'PD PTR' are also visible on the right side.

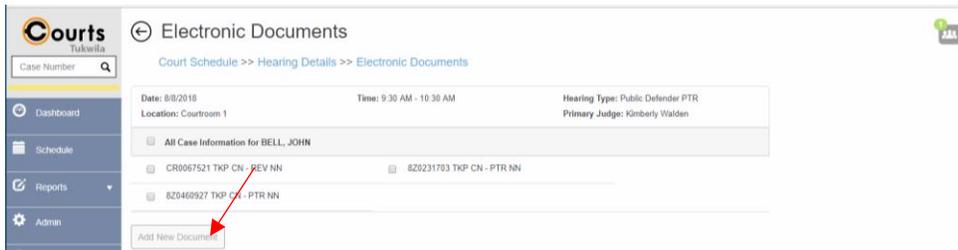
Click on the defendant's name.

The screenshot shows the 'Hearing Details' page for a 'Public Defender PTR' on 8/8/2018. The hearing is scheduled for 9:30 AM - 10:30 AM in Courtroom 1, with Primary Judge Kimberly Walden. A table lists the defendants and their associated cases:

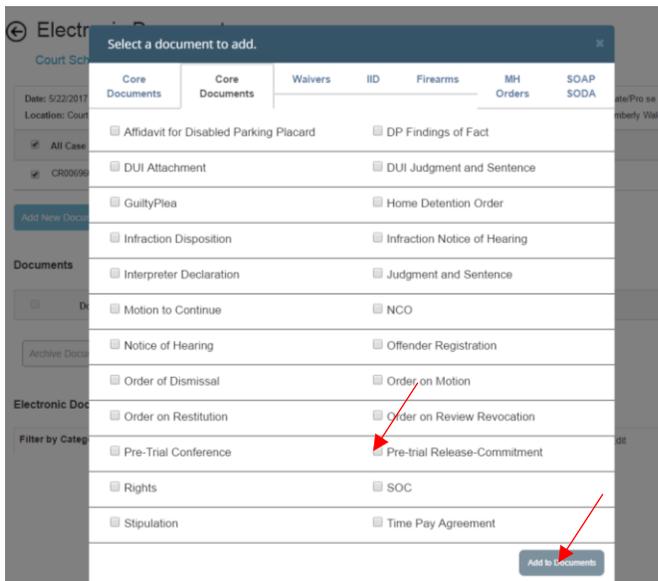
Name	Cases	Pro Tem	Language	Notes	Action
BELE, JOHN	CR0067521 TKP CN 820231703 TKP CN 820460927 TKP CN	REV NN PTR NN PTR NN			[Edit] [Charges] [Docs]
CHAMBERLIN, DUSTIN	820319412 TKP CT 820319411 TKP IT	PTR NN CON NN			[Edit] [Charges] [Docs] >
KALUNA, JAMIE	820674047 TKP CN CR0070278 TKP CN	PTR NN REV NN			[Edit] [Charges] [Docs] >

A red arrow points to the name 'BELE, JOHN' in the first row of the table.

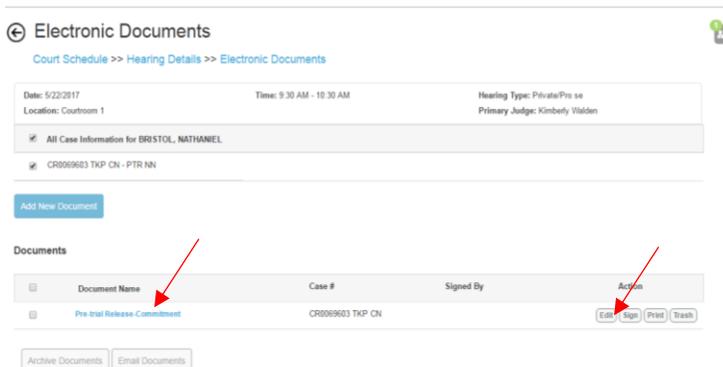
Click on add Documents.



Click on the document you need. Then press add document.



Click on edit OR the document.



The document is now available to edit.

ADD A COURT DATE

Click on the type of hearing. Then click on the calendar button.

⏪ Pre-Trial Release / Commitment / Notice of Hearing

[Court Schedule](#) >> [Hearing Details](#) >> [Electronic Documents](#) >> [Pre-Trial Release / Commitment / Notice of Hearing](#)

You are currently editing this document

Close

Save

Document Reviewed

Tukwila Municipal Court 6200 Southcenter Blvd. Tukwila, WA 98188 Phone:(206) 433-1840 http://www.tukwila.gov/mayor/court.html	<i>Pre-Trial Release / Commitment / Notice of Hearing</i>
City of Tukwila vs. BRISTOL, NATHANIEL ALLEN, Defendant AKA(s): _____ DOB: 9/13/1979 <input type="checkbox"/> CCN: _____	Case Numbers: CR0069603
<input type="checkbox"/> Interpreter required Language: _____	
<input type="checkbox"/> Case CR0069603 : Defendant to appear at above court for <input type="checkbox"/> ARR <input checked="" type="checkbox"/> PTR <input type="checkbox"/> MOT <input type="checkbox"/> READ <input type="checkbox"/> JTR	
<input type="checkbox"/> NJT <input type="checkbox"/> REV <input type="checkbox"/> SEN <input type="checkbox"/> CON <input type="checkbox"/> MIT on _____ at _____ am	
<input type="checkbox"/> pm in Court room # _____	
<input type="checkbox"/> Jury waiver filed <input type="checkbox"/> Attorney waiver filed	
<input type="checkbox"/> Speedy trial Commencement: _____ <input type="checkbox"/> Expiration date is: (60) days _____ (90) days: _____	
<input type="checkbox"/> ORDER APPOINTING COUNSEL I hereby appoint and the defendant has received contact information for <input type="checkbox"/> David Kirshenbaum <input type="checkbox"/> Alison Ganem <input type="checkbox"/> Rebecca Thorley <input type="checkbox"/> Staci Gossett <input type="checkbox"/> Aaron Walls <input type="checkbox"/> Faamomoi P. Masaniai, Jr. <input type="checkbox"/> Anna Murray <input type="checkbox"/> Timothy W. Goss <input type="checkbox"/> _____ attorney(s) at law, to represent the above named defendant in the above listed criminal cause number(s).	

Choose a future court date.

You are currently editing this document

Scheduler

Today Monday, June 05, 2017 - Friday, June 09, 2017 Day **Work Week** Week Month Agenda

	Mon 6/05	Tue 6/06	Wed 6/07	Thu 6/08	Fri 6/09
all day	Front Counter - 0 (0)	Front Counter - 0 (0)	Front Counter - 0 (0)	Front Counter - 0 (0)	Front Counter - 0 (0)
7:00 AM					
8:00 AM					
9:00 AM	VIDEO	VIDEO - 0 (0)	VIDEO	VIDEO	VIDEO - 0 (0)
10:00 AM	PHY - 0 (0) PVT/PPF - 21 (18)		PHY - 2 (2) PTR - 10 (10)	PHY - 0 (0) PD SEN REV - 4 (4)	
11:00 AM	MOT.N REV - 14 (14)	CIVIL - 0 (0) KAW - Courtroom 1	MOT.N REV - 9 (9)	REV BOND - 17 (17)	CIVIL - 0 (0) KAW - Courtroom 1
12:00 PM					
1:00 PM					
2:00 PM	INT - 15 (15) KAW - Courtroom 1		PD PTR - 11 (8) KAW - Courtroom 1	CON - 22 (22) KAW - Courtroom 1	

Show full day

No moving traffic violations

The court date will autofill.

You are currently editing this document Close Save Document Reviewed

Tukwila, WA 98188 Phone: (206) 433-1840 http://www.tukwila.gov/mayor/court.html	Pre-Trial Release / Commitment / Notice of Hearing
City of Tukwila vs. BRISTOL, NATHANIEL ALLEN, Defendant AKA(s): DOB: 9/13/1979 <input type="checkbox"/> CCN:	Case Numbers: CR0069603

Interpreter required Language: _____

Case CR0069603 : Defendant to appear at above court for ARR PTR MOT READ JIR

NJT REV SEN CON MIT on June 07, 2017 at 10:30 am

pm in Court room # Courtroom 1

Jury waiver filed Attorney waiver filed

Speedy trial Commencement: _____ Expiration date is: (60) days _____
(90) days: _____

ORDER APPOINTING COUNSEL
I hereby appoint and the defendant has received contact information for David Kirshenbaum Alison Ganem

The parties can now sign. After signature, press save. Once saved is pressed another party can edit the form. Only one person can be in the form at time. Once the Judge has signed no one else can edit the form.

You are currently editing this document Close Save Document Reviewed

Reporting Instructions

Defendant is hereby ordered to begin serving the commitment immediately

Defendant is ordered to contact SCORE Corrections Facility on or before _____ serve the commitment.

SCORE Corrections Facility: 20817 – 17th Ave South, Des Moines, WA 98198. (206)257-6203

Def. to arrange EHM through Tukwila Probation Department today at(206)433-1858

FAILURE TO COMPLY WITH ANY OF THE ABOVE CONDITIONS MAY RESULT IN THE COURT ISSUING A WARRANT FOR YOUR ARREST OR ENTERING AN ORDER REVOKING RELEASE OR SUSPENDED/DEFERRED SENTENCE WHICH MAY RESULT IN INCARCERATION AND FORFEITURE OF BAIL/BOND POSTED

DONE IN OPEN COURT this _____ day of _____, _____.

Judge Pro-Tem  Name: _____

I have read and understand the above conditions/information.

Defendant's Signature  Served on Defendant

Address: 2913 NE 8TH PL, RENTON, WA, 98056-3717

Email: _____ Cell Phone: _____ Home Phone: 425 518 6917

I authorize courtesy text/email reminders of court dates payment due dates. Message and data rates may apply.

Defense Attorney  Name _____ WSBA No. _____

CHANGE A COURT DATE ONCE A COURT DATE IS SELECTED

Unmark the leading check box.

You are currently editing this document Close Save

Document Reviewed

<i>Tukwila, WA 98188</i> Phone:(206) 433-1840 http://www.tukwila.gov/mayor/court.html	<i>Pre-Trial Release / Commitment / Notice of Hearing</i>
City of Tukwila vs. BRISTOL, NATHANIEL ALLEN, Defendant AKA(s): DOB: 9/13/1979 <input type="checkbox"/> CCN:	Case Numbers: CR0069603

Interpreter required Language: _____

Case CR0069603 : Defendant to appear at above court for ARR PTR MOT READ JTR

NJT REV SEN CON MIT on June 07, 2017 at 10:30 am

pm in Court room # Courtroom 1

Jury waiver filed Attorney waiver filed

Speedy trial Commencement: _____ Expiration date is: (60) days _____
(90) days: _____

ORDER APPOINTING COUNSEL
I hereby appoint and the defendant has received contact information for David Kirshenbaum Alison Ganem

Then add the court date again.

⌂ Pre-Trial Release / Commitment / Notice of Hearing

[Court Schedule >>](#) [Hearing Details >>](#) [Electronic Documents >>](#) [Pre-Trial Release / Commitment / Notice of Hearing](#)

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Document Reviewed

<i>Tukwila Municipal Court</i> 6200 Southcenter Blvd. Tukwila, WA 98188 Phone:(206) 433-1840 http://www.tukwila.gov/mayor/court.html	<i>Pre-Trial Release / Commitment / Notice of Hearing</i>
City of Tukwila vs. BRISTOL, NATHANIEL ALLEN, Defendant AKA(s): DOB: 9/13/1979 <input type="checkbox"/> CCN:	Case Numbers: CR0069603

Interpreter required Language: _____

Case CR0069603 : Defendant to appear at above court for ARR PTR MOT READ JTR

NJT REV SEN CON MIT on _____ at _____ am

pm in Court room # _____

Jury waiver filed Attorney waiver filed

Speedy trial Commencement: _____ Expiration date is: (60) days _____
(90) days: _____

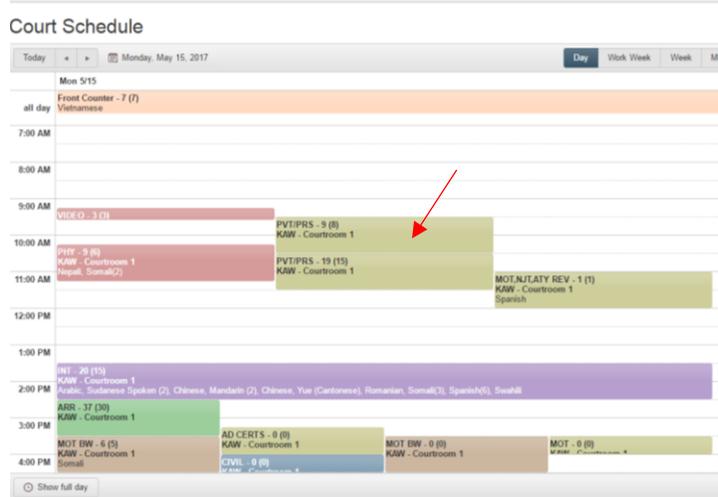
ORDER APPOINTING COUNSEL
I hereby appoint and the defendant has received contact information for David Kirshenbaum Alison Ganem

Rebecca Thorley Staci Gossett Aaron Walls Faamomol P. Masaniai, Jr. Anna Murray

Timothy W. Goss _____ attorney(s) at law, to represent the above named defendant in the above listed criminal cause number(s).

REMOVE A FORM ADDED IN ERROR

Click on the time the defendant is scheduled from the court schedule.



Click on the defendant's name.

← Hearing Details

[Court Schedule >> Hearing Details](#)

Private/Pro se

Date: 5/15/2017	Time: 9:30 AM - 10:30 AM	Location: Courtroom 1	Edit Hearing	
Notes: Primary Judge: Kimberly Walden				
<input type="checkbox"/> Name	Cases	Pro Tem	Language	Notes
<input type="checkbox"/> COLLINS, CORY	720383890 TKP	PTR NN		SEATTLE
<input type="checkbox"/> DOJAQUEZ, LARRY	CR0068914 TKP	PTR NN		SCORE

Click on the check mark before the document then press trash.

← Electronic Documents

[Court Schedule >> Hearing Details >> Electronic Documents](#)

Date: 5/22/2017	Time: 9:30 AM - 10:30 AM	Hearing Type: Private/Pro se
Location: Courtroom 1		
Primary Judge: Kimberly Walden		
<input checked="" type="checkbox"/> All Case Information for BRISTOL, NATHANIEL		
<input checked="" type="checkbox"/> CR0069603 TKP CN - PTR NN		

[Add New Document](#)

Documents

<input type="checkbox"/>	Document Name	Case #	Signed By	Action
<input checked="" type="checkbox"/>	Pre-trial Release-Commitment	CR0069603 TKP CN		Edit Sign Print Trash

[Archive Documents](#) [Email Documents](#)